



# **Fiscal Year 2023 Member Directed Community Project Funding Guide**



Prepared by the Office of  
Congressman James P. McGovern

April 1, 2022

Dear Friend:

The House Appropriations Committee recently announced that Members of Congress will have the opportunity to submit Community Project Funding requests (formerly known as “earmarks”) for the upcoming Fiscal Year 2023. Members of Congress know their districts best and this is a tremendous opportunity to identify specific funding needs for their local communities.

**All materials required for the submission of a Community Project Funding request must be received by the McGovern office no later than April 15<sup>th</sup>. This deadline applies *only* to Community Project Funding requests. (Deadline for traditional programmatic and language requests is April 12<sup>th</sup>.)**

In the following pages, you will find information specific to the submission guidelines for each Appropriations subcommittee and its relevant jurisdiction. I also want to highlight a few “big picture” things to keep in mind:

- Per House Appropriations Committee rules, Members of Congress can submit **a maximum of 15 Community Project Funding requests across all subcommittees.** Unfortunately, this means that our office will not be able to advance all requests that we receive.
- For the 15 projects that we *do* submit to the Appropriations Committee, **there is no guarantee of funding.**
- Members of Congress are required to post the 15 Community Project Funding requests on their congressional website and certify that neither they nor their immediate family have a financial interest in any of these requests.
- **For-profit entities are forbidden** from receiving Community Project Funding. Only state and local governments and verified 501(c)(3) organizations are eligible to receive funding.
- Community Project Funding is **only available for one-year funding** (FY2023) and cannot include multiyear funding.
- Congressman McGovern will **NOT** accept Community Project Funding requests from outside MA-02.
- **Only** Community Project Funding submissions received electronically will be considered. See below for electronic forms.
- Per the Appropriations Committee, **only projects with demonstrated community support will be considered.** Examples include, but are not limited to:
  - Letters of support from elected community leaders (e.g. mayors or other officials);
  - Press articles highlighting the need for the requested Community Project Funding;
  - Support from newspaper editorial boards.

- Projects listed on State intended use plans, community development plans, or other publicly available planning documents; or
- Resolutions pass by city councils or boards.
- Several Federal programs eligible for Community Project Funding requests require a State or local match for projects either by statute or according to longstanding policy. The Appropriations Committee will not waive these matching requirements for Community Project Funding request. *Note: This does not mean that matching funds must be in-hand prior to requesting a project, but that local officials must have a plan to meet such requirements in order for the project to be viable.*

Please keep in mind that this guidance is subject to change. I look forward to working with you to advocate for the Second District as we continue to build a stronger, healthier, more prosperous Commonwealth for all.

A handwritten signature in blue ink, reading "James P. McGovern". The signature is fluid and cursive, with the first name "James" and last name "McGovern" clearly legible.

James P. McGovern  
Member of Congress

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## **Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Eligible Accounts**

### **Rural Development, Rural Community Facility Grants**

Grants to purchase, construct, or improve essential community facilities, to purchase equipment, and pay other related project expenses. Essential community facilities include, but are not limited to, healthcare facilities, public facilities, public safety measures, educational services, or other community support services. Examples of eligible projects include; medical or dental clinics, towns halls, courthouses, childcare centers, police or fire departments, public works vehicles, or distance learning equipment. Any project must serve a rural area as specified in 7 CFR 3570.53 (rural areas including cities, villages, townships, and Federally Recognized Tribal Lands with no more than 20,000 residents), and the Member's request must demonstrate community support.

Please review all program regulations carefully, most notably:

- **Cost share requirements:** The Community Facilities program has a cost share calculated on a graduated scale. The applicant should be aware of any cost share as documented in 7 CFR 3570.63(b).
- **Credit Elsewhere Test:** Applicant shall certify they cannot finance the project from their own resources and credit is not otherwise available on reasonable terms from non-Federal sources.

Community Facilities grants generally cannot be used to pay initial operating expenses or annual recurring expenses, refinance existing debt, pay interest, build or repair facilities in non-rural areas, or pay for construction costs of facilities that will be used for commercial rental space.

The State Rural Development Office is a valuable resource to answer program questions, including eligibility.

For Fiscal Year 2022, the average CPF funding level was just over \$1 million. Please note that the Committee will consider higher project requests for Fiscal Year 2023. However, projects requesting significantly more than that average may be more difficult to fund and funding will depend on program demand and other variables.

### **Agricultural Research Service, Building and Facilities:**

The Agricultural Research Service (ARS) owns and operates laboratories and facilities across the United States. Many of these laboratories/facilities are decades old, have outlived their functional lifespan, and are badly in need of major repairs, renovation, or replacement. Facility requests must be for ARS-owned facilities or for facilities that will enhance ongoing ARS work. Requests can assist in the acquisition of land, construction, repair, improvement, extension, alteration, and purchase of fixed equipment or facilities as necessary to carry out the agricultural research programs of the Department of Agriculture.

Applicants are strongly encouraged to provide details on the research to be conducted, why the research is a high priority, as well as details on the modernization and why it is critical in carrying out the research.

Requests for ARS-owned facilities will be given priority for funding.

### **Rural Utilities Service, ReConnect Grants:**

ReConnect broadband pilot grants facilitate broadband deployment in rural areas. Grants funds can be used for the costs of construction, improvement, or acquisition of facilities and equipment needed to provide broadband service to rural areas without sufficient broadband access.

The area must be rural and lack sufficient access to broadband service. A rural area is any area which is not located within a city, town, or incorporated area that has a population of greater than 20,000 inhabitants.

Sufficient access to broadband is defined as greater than 90% of any rural area in which households have fixed, terrestrial broadband service delivering at least 25 Mbps downstream and 3 Mbps upstream. Mobile and satellite services will not be considered in making the determination of sufficient access to broadband.

Stand-alone middle-mile projects are not eligible under the ReConnect Program. However, middle-mile facilities are eligible if they are needed to bring sufficient broadband service to all premises in the area.

Applicants are strongly encouraged to include information in their requests, such as the number of households, businesses, or farms will be served in the area, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.

For Fiscal Year 2022, the average ReConnect CPF award was nearly \$2 million. Please note that the Committee will consider higher project requests for Fiscal Year 2023. However, projects requesting significantly more than that average may be more difficult to fund and funding will depend on program demand and other variables.

Applicants are also reminded that all policies and procedures apply, including environmental and related reviews **and the cost share requirements of 25%** of the overall project cost. Policies and procedures can be found at <https://www.regulations.gov/document/RUS-20-TELECOM-0023-0001>.

### **Rural Utilities Service, Distance Learning and Telemedicine Grants**

The Distance Learning and Telemedicine program (DLT) helps rural residents better utilize the enormous potential of modern telecommunications and the internet for education and healthcare, two critical components of economic community development. The DLT program helps rural communities acquire the technology and training necessary to connect educational and medical professionals with students, teachers, and patients in rural areas.

Grants may be used for audio and video equipment, broadband facilities that support distance learning or telemedicine (not actual broadband), computer hardware or network components/software, and acquisition of instructional programming.

All requests are subject to all the regulations governing the program which can be found at 7 CFR Part 1734. The program requires a 15% match that cannot come from another federal source.

The State Rural Development Office is a valuable resource to answer program questions, including eligibility.

Competitive awards typically range from \$50,000 to \$1,000,000 and the Committee will consider projects in this range. This is a new account for the Fiscal Year 2023 House process; in Fiscal Year 2022, the average Senate CPF in this account was \$359,000.

### **Natural Resources Conservation Service, Consolidated Operations**

The Natural Resources Conservation Service (NRCS) supports private landowners, conservation districts, and other organizations to conserve, maintain, and improve the Nation's natural resources. Conservation Operations has four major program components: Conservation Technical Assistance, Soil Survey, Snow Survey and Water Supply Forecasting, and Plant Materials Centers. Examples of specific objectives include reduce soil erosion, improve soil health, enhance water supplies, improve water quality, increase wildlife habitat, and reduce damage caused by floods and other natural disasters. Due to the newness of the urban agriculture program, the subcommittee will not consider such proposals this year as part of CPFs in Conservation Operations.

Applicants are strongly encouraged to provide details on the work to be done, including if the project will conduct surveys, investigations, or research, and if there is a plan to publish the results of any such work. Applicants

should also describe any preventative measures to be taken, such as engineering operations, methods of cultivation, or changes in use of land.

This is a new account for the Fiscal Year 2023 House process; in Fiscal Year 2022, the average Senate CPF in this account was \$1.1 million. The Committee will consider higher project requests for Fiscal Year 2023. However, projects requesting significantly more than that average may be more difficult to accommodate and will depend on program demand and other variables.

## **Agriculture Appropriations Community Project Request Form**

**Staff Contacts:** [Jon.Niedzielski@mail.house.gov](mailto:Jon.Niedzielski@mail.house.gov) & [John.Swords@mail.house.gov](mailto:John.Swords@mail.house.gov)

**Deadline:** April 15.

**[APPLY HERE](#)** and submit any supplemental documents to the staff contacts above.

*Note: Only non-profit entities, public institutions, and state and local government entities are eligible to request projects. Projects cannot be designated for private individuals or for-profit entities. The Subcommittee will only accept legally eligible requests under the following accounts: Agricultural Research Service, Buildings and Facilities; Rural Development, Rural Community Facility Grants; Rural Utilities Service, ReConnect Grants.*

**Entity Requesting Funds (aka non-federal project sponsor):**

**Primary Point of Contact (name, email, phone number, organization address):**

**Project Priority (if non-federal sponsor is submitting more than 1 project):**

**Short description of the project to appear in the report:**

**Total Project Cost (including breakdown of federal/non-federal shares):**

**Requested Amount:**

**Sources of funding for the full share of the cost of the project if amount received is less than amount requested:**

**Whether the project has received Federal funding previously, and if so, the source and amount:**

**Complete Description of Project (limit 1000 characters, including spaces):**

**The website address of the proposed recipient:**

**If there are additional costs necessary to complete the project, have those been secured?**

**For Rural Development projects, is the project for an eligible purpose and does it meet all eligibility requirements under current law (Explain how it meets those requirements)?**

**Does the entity plan to make grants to other entities from the funds provided and if so, to which entities?**

**Why is the project a priority the community? Briefly explain the community benefits.**

**Has any funding for the project been included in any presidential budget and if so, how much, in which fiscal year, and in which agency or agencies and program(s)?**

**Has the project received federal funding before and if so, how much, when, and from which agency or agencies and program(s)?**

**For ARS B&F only, what is the estimated start date of the project? How soon could the feasibility/engineering design phase commence? [mm/yy]**

**For ARS B&F only, does the project have distinct and separable phases?**

**For ARS B&F only, what is the estimated completion date of the project? When does completion of construction occur? [mm/yy]**



**For ReConnect requests only, please provide relevant information, such as the number of households, businesses, or farms that would be served, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.**

**For Conservation Operations, briefly describe how the project will reduce soil erosion, enhance water supplies, improve water quality, increase wildlife habitat, or other objectives that will help conserve, maintain, and improve natural resources.**

## **Commerce, Justice, Science and Related Appropriations Eligible Accounts**

### **Byrne Justice Assistance Grants (JAG):**

Byrne JAG Grants assist state, local, and tribal law enforcement efforts to prevent crime, improve the criminal justice system, provide victims' services, and other related activities. Community projects funded under this category must comply with the requirements cited in JAG statutes and be consistent with Justice Department guidance for the program.

The Committee encourages community project funding designed to help improve police-community relations. Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

The median award in this account for FY 22 was \$500,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding.

### **Community Oriented Policing Services (COPS) – Technology and Equipment:**

Technology and Equipment Funding will be provided for community project grants for State, local, and tribal law enforcement to develop and acquire effective technologies and interoperable communications that assist in investigating, responding to, and preventing crime, provided that such equipment meets the applicable requirements of the National Institute of Standards and Technology (NIST) Office of Law Enforcement Standards (OLES).

This funding will allow recipients the opportunity to establish and enhance any of a variety of technical equipment and/or programs to encourage the continuation and enhancement of community policing efforts within their jurisdictions. These projects should help improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account. Recipients of community project funding under this account may not subgrant to other organizations or agencies.

The median award in this account for FY 22 was \$520,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding.

### **National Oceanic and Atmospheric Administration (NOAA), Operations, Research, and Facilities:**

Community project funding for NOAA will only be considered within the Operations, Research, and Facilities account. This account does not fund construction projects, and as such, any such requests will not be considered. Requests for funding will be considered for research, demonstration, or education projects performed by external partners or for prioritizing NOAA internal funds for geographically specific projects. Any such project must be aligned with NOAA's mission and within their existing authorities.

The subcommittee will **not** entertain requests for community project funding for the National Weather Service or the Office of Marine and Aviation Operations.

Coastal Zone Management funds are distributed to states on a formula basis and will not be considered for community project funding.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

The median award in this account for FY 22 was \$750,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding.

**NASA Safety, Security, and Mission Services:**

Funding must be for activities consistent with and supportive of the work of NASA’s mission directorates and within the agency’s authorities, such as STEM education activities and scientific research. Funding for building construction or renovation projects will not be considered for community project funding.

The median award in this account for FY 22 was \$900,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding.

**NIST Scientific and Technical Research and Services (STRS):**

Funding must be for activities consistent with and supportive of NIST’s mission and within its authorities, such as STEM education activities, scientific research, or other activities that support American manufacturing and industry.

The median award in this account for FY 22 was \$1,250,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and while there are no guarantees, projects of a modest size are more likely to receive full funding.

This account does not fund vehicles or building construction or renovation.

**NIST Construction of Research Facilities – Extramural Construction**

This account funds the construction and renovation of research facilities, provided that such facilities will be used in a manner that is aligned with and supportive of the mission of NIST. The median award in this account was \$10 million in FY 22, but this account was not open to community project funding in the House in FY 22. Note the Committee may consider lower project amounts for FY 23, and any caps will be determined after reviewing the full universe of requests. Given the expectation of limited resources and the large cost of research facilities, the Committee may not be able to fully fund all requests. While there are no guarantees, preference will be given to more modest requests

## **Commerce, Justice, Science Community Project Request Form**

Staff Contacts: [Jon.Niedzielski@mail.house.gov](mailto:Jon.Niedzielski@mail.house.gov) & [Ryan.Early@mail.house.gov](mailto:Ryan.Early@mail.house.gov) (NASA),  
[John.Swords@mail.house.gov](mailto:John.Swords@mail.house.gov) (NOAA), or [Shelby.Luce@mail.house.gov](mailto:Shelby.Luce@mail.house.gov) (JAG & COPS)

Deadline: April 15<sup>th</sup>

[APPLY HERE](#) and submit any supplemental documents to the appropriate staff contacts above.

### **General Questions, with Additional Questions Below for Specific Accounts**

Entity Requesting Funds (legal name of the non-federal project sponsor, no abbreviations; non-profits must attach evidence that the organization is a registered non-profit under section 501©(3) of the Internal Revenue Code of 1986):

Primary Point of Contact (name, email, phone number, organization address):

Project Priority (if non-federal sponsor is submitting more than 1 project):

Short description of the project to appear in the report:

Complete Description of Project (limit 1000 characters, including spaces):

Total Project Cost (including breakdown of federal/non-federal shares):

Requested Amount:

Provide detailed budget information as to how the funding is anticipated to be spent (attach budget if necessary).

Explanation of the request, including an explanation of why this is a good use of taxpayer funds:

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### **Additional Questions for BYRNE JAG Project Requests**

If a non-profit, is the recipient entity a non-profit organization as described under section 501C(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?

Is the requested project currently authorized in law?

If yes, please provide a specific legal citation of such authorization.

Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]

If yes, please describe how these activities are consistent with the activities of the Federal Agency.

If not, why is the project being requested?

Has the project been funded in the past? [yes/no]

If the project has been funded in the past, how much funding has been provided to date?

If the project has been funded in the past, were such funds provided for discrete, severable activities?

**Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.**

**Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]**

**Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?**

**If yes, please provide any details that may be helpful for understanding the scalability of the project.**

**Is this proposed project a priority for the local community? [yes/no]**

**If the project is not a priority for the local community, why is it being requested?**

**Please describe the current developmental status of this project.**

**What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?**

**Is the intended recipient a for-profit entity? [yes/no]**

**Are you aware of another Member making a request for this same project? [yes/no]**

**Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.**

**Is this request consistent with all current statutory and regulatory requirements of Byrne Justice Assistance Grant recipients and subrecipients? [yes/no]**

**Is this project intended to serve primarily youth under age 18? [yes/no]**

**Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]**

**Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years? [yes/no]**

**If yes, in what fiscal years and for what purposes?**

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### **Additional Questions for COPS Technology and Equipment Project Requests**

**Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.**

**If a non-profit, is the recipient entity a non-profit organization as described under section 501©(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?**

**Is the requested project currently authorized in law?**

**If yes, please provide a specific legal citation of such authorization.**

**Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]**

If yes, please describe how these activities are consistent with the activities of the Federal Agency.

If not, why is the project being requested?

Has the project been funded in the past? [yes/no]

If the project has been funded in the past, how much funding has been provided to date?

If the project has been funded in the past, were such funds provided for discrete, severable activities?

Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.

Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]

Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?

If yes, please provide any details that may be helpful for understanding the scalability of the project.

Is this proposed project a priority for the local community? [yes/no]

If the project is not a priority for the local community, why is it being requested?

Please describe the current developmental status of this project.

What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?

Is the intended recipient a for-profit entity? [yes/no]

Are you aware of another Member making a request for this same project? [yes/no]

Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.

Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]

Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years? [yes/no]

If yes, in what fiscal years and for what purposes?

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### **Additional Questions for NOAA Project Requests**

Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.

If a non-profit, is the recipient entity a non-profit organization as described under section 501©(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?

**Is the requested project currently authorized in law?**

**If yes, please provide a specific legal citation of such authorization.**

**Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]**

**If yes, please describe how these activities are consistent with the activities of the Federal Agency.**

**If not, why is the project being requested?**

**Has the project been funded in the past? [yes/no]**

**If the project has been funded in the past, how much funding has been provided to date?**

**If the project has been funded in the past, were such funds provided for discrete, severable activities?**

**Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.**

**Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]**

**Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?**

**If yes, please provide any details that may be helpful for understanding the scalability of the project.**

**Is this proposed project a priority for the local community? [yes/no]**

**If the project is not a priority for the local community, why is it being requested?**

**Please describe the current developmental status of this project.**

**What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?**

**Is the intended recipient a for-profit entity? [yes/no]**

**Are you aware of another Member making a request for this same project? [yes/no]**

**Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.**

**Has the intended recipient received any competitive grant funding or other funding from NOAA at any time in the past ten years? [yes/no]**

**If yes, in what fiscal years and for what purposes?**

**For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.**

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### **Additional Questions for NASA Project Requests**

**Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.**

**If a non-profit, is the recipient entity a non-profit organization as described under section 501©(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code? .**

**Is the requested project currently authorized in law?**

**If yes, please provide a specific legal citation of such authorization.**

**Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]**

**If yes, please describe how these activities are consistent with the activities of the Federal Agency.**

**If not, why is the project being requested?**

**Has the project been funded in the past? [yes/no]**

**If the project has been funded in the past, how much funding has been provided to date?**

**If the project has been funded in the past, were such funds provided for discrete, severable activities?<sup>15</sup>**

**Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.**

**Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]**

**Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?**

**If yes, please provide any details that may be helpful for understanding the scalability of the project.**

**Is this proposed project a priority for the local community? [yes/no]**

**If the project is not a priority for the local community, why is it being requested?**

**Please describe the current developmental status of this project.**

**What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?**

**Is the intended recipient a for-profit entity? [yes/no]**

**Are you aware of another Member making a request for this same project? [yes/no]**

**Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.**

**Is the project intended to serve primarily youth under age 18? [yes/no]**



Has the intended recipient received any competitive grant funding or other funding from NASA at any time in the past ten years? [yes/no]

If yes, in what fiscal years and for what purposes?

For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.

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### **Additional Questions for NIST Scientific and Technical Research and Services**

Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.

If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?

Is the requested project currently authorized in law?

If yes, please provide a specific legal citation of such authorization.

Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]

If yes, please describe how these activities are consistent with the activities of the Federal Agency.

If not, why is the project being requested?

Has the project been funded in the past? [yes/no]

If the project has been funded in the past, how much funding has been provided to date?

If the project has been funded in the past, were such funds provided for discrete, severable activities?

Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.

Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]

Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?

If yes, please provide any details that may be helpful for understanding the scalability of the project.

Is this proposed project a priority for the local community? [yes/no]

If the project is not a priority for the local community, why is it being requested?

Please describe the current developmental status of this project.

**What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?**

**Is the intended recipient a for-profit entity? [yes/no]**

**Are you aware of another Member making a request for this same project? [yes/no]**

**Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.**

**Has the intended recipient received any competitive grant funding or other funding from NIST at any time in the past ten years? [yes/no]**

**If yes, in what fiscal years and for what purposes?**

**For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.**

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**Additional Questions for NIST Construction of Research Facilities – Extramural Construction**

**Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.**

**If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?**

**Is the requested project currently authorized in law?**

**If yes, please provide a specific legal citation of such authorization.**

**Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]17**

**If yes, please describe how these activities are consistent with the activities of the Federal Agency.**

**If not, why is the project being requested?**

**Has the project been funded in the past? [yes/no]**

**If the project has been funded in the past, how much funding has been provided to date?**

**If the project has been funded in the past, were such funds provided for discrete, severable activities?**

**Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.**

**Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]**

**Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?**

**If yes, please provide any details that may be helpful for understanding the scalability of the project.**

**Is this proposed project a priority for the local community? [yes/no]**

**If the project is not a priority for the local community, why is it being requested?**

**Please describe the current developmental status of this project.**

**What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts? Is the intended recipient a for-profit entity? [yes/no]**

**Are you aware of another Member making a request for this same project? [yes/no]**

**Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.**

**Please provide a detailed budget and schedule timeline for the planned construction or renovation project associated with this request.**

**Please explain how this project is aligned with the mission of NIST.**

## **Military Construction, Veterans Affairs, and Related Appropriations** **Eligible Accounts**

### **Military Construction**

**DOD: Construction and Unspecified Minor Construction – Active Components:** Eligible community project requests include both construction and unspecified minor military construction projects for active components. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$6,000,000. The types of projects under this heading include construction, installation, equipment of temporary or permanent public works, military installations, and facilities for the accounts listed below:

- Army
- Navy and Marine Corps
- Air Force
- Space Force
- Defense-Wide Agencies (Special Operations Command (SOCOM), Defense Logistics Agency (DLA), etc.)

**DOD: Construction and Unspecified Minor Construction – Reserve Components:** Eligible community project requests include both construction and unspecified minor military construction projects for Reserve Components. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$6,000,000. *Some Reserve Component projects require a State funding match.* The types of projects under this heading include construction, expansion, rehabilitation, and conversion of facilities for training and administration for the accounts listed below:

- Army National Guard
- Air National Guard
- Army Reserve
- Navy Reserve
- Air Force Reserve

**DOD: Planning and Design:** Planning and design funding can be requested for specific projects when they are not yet at 35 percent design and therefore ineligible for construction funding. The types of projects under this heading include improving facility resilience, study, planning, design, and architect and engineer services for the accounts listed below:

- Army
- Navy and Marine Corps
- Air Force
- Space Force
- Defense-Wide Agencies (SOCOM, DHA, etc.)
- Army National Guard
- Air National Guard
- Army Reserve
- Navy Reserve
- Air Force Reserve

### **Lists of Eligible Community Projects**

The eligible lists of community projects are those that are submitted to Congress by the Secretary of Defense or his/her designee. Projects that only appear on a project list provided by a **base commander**, as opposed to the Secretary or his/her designee, will not be accepted. Such eligible lists include:

• **Future Year Defense Program (FYDP)** – FYDP is a projection of the forces, resources, and programs needed to support DoD operations over a five-year span. The FYDP is released simultaneously with the President’s budget request. The updated document listing projects eligible for FY 2023 will be obtainable after the FY 2023 full budget rollout, through the Under Secretary of Defense (Comptroller) website: <https://comptroller.defense.gov/Budget-Materials/>.

• **Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs)** – UFRs/UPLs are lists that each Service provides to Congress that identify priority projects that were not included in the President’s budget request. These lists must be approved by the Secretary of Defense. UFRs/UPLs become available to Congress within ten days of the President’s full budget release.

• **Cost-to-completes (CTCs)** – CTCs are projects that have previously received an appropriation but require additional funding for completion. These lists represent the requirements identified by each Service for the additional funding necessary to complete a project. The lists are approved by each Service Secretary.

These lists include projects, ongoing and upcoming, that ensure long-term viability, better readiness, increased resiliency, improved living and working conditions for service members and their families, and significant cost savings in perpetuity.

As indicated above, some Reserve Component projects will additionally require a corresponding State funding match. Please verify said funding before submission. The Committee will not waive match requirements.

The average award for Military Construction projects in FY 2022 was \$18 million. Note the Committee may consider similar project amounts for FY 2023, and any caps will be determined by the Committee after reviewing the full universe of requests.

## **Department of Veterans Affairs**

**VA Minor Construction projects:** VA’s Minor Construction program includes capital projects with costs equal to or less than \$20,000,000, particularly projects that construct new space instead of renovating existing space. Examples may include expanding existing facility square footage to provide additional healthcare capacity, construction of specialty care buildings or clinics, building of parking structures, or expanding gravesite space at cemeteries.

The Committee will only consider projects that appear on VA’s Integrated Departmentwide Priority List for 2023 Construction Projects (2023 Construction SCIP List). This list will be included in the FY 2023 President’s Budget submission.

Veterans memorials, parks, museums, and other similar projects are not eligible for community project funding. Funds are also not available for direct grants to veterans organizations or for local programmatic efforts.

### **Criteria for VA Community Project Funding (CPF):**

- The subcommittee will consider supporting Community Project Funding only for VA Minor Construction projects that are equal to or less than \$20,000,000 in total estimated project cost, and they must be included in the 2023 Construction SCIP List (this list will be included in the FY 2023 President’s Budget submission materials).
- Projects must be listed as unfunded on VA’s 2023 Construction SCIP List with \$0 in the 2023 Request column.

- Funding for a CPF project will be capped at 10 percent of the total estimated cost of the project to support planning and design that can be executed within twelve months of receiving funding. (Similar projects on the FY 2022 list would generally have been in the range of \$1,000,000 to \$2,000,000.)
- Exceptions to the 10 percent cap may be made for projects where construction is ready to be supported in year one, and only applies to some National Cemetery Administration (NCA) Minor Construction projects. Please consult with the subcommittee and VA to determine if the full scope of an NCA project can be executable in one year.

## **Military Construction & Veteran Affairs Community Project Request Form**

Staff Contact: [Jon.Niedzielski@mail.house.gov](mailto:Jon.Niedzielski@mail.house.gov) & [Ryan.Early@mail.house.gov](mailto:Ryan.Early@mail.house.gov)

Deadline: April 15<sup>th</sup>

[APPLY HERE](#) and submit any supplemental documents to the staff contacts above.

### **Questions for Military Construction Accounts**

**Entity Requesting Funds:**

**Primary Point of Contact (name, email, phone number, organization address):**

**Project Priority (if requestor is submitting more than 1 project):**

**Short Description of the project:**

**Complete Description of Project, its desired outcome, and how it would benefit the Department of Defense (limit 1000 characters, including spaces):**

**Which Service is the project for?**

**Installation Name:**

**Project Name and Amount:**

**Is the funding requested for planning and design costs?**

**Is the project for unspecified minor construction?**

**Is the project on the FY 2023-2027 FYDP? If so, for what fiscal year?**

**Is the project on a Service unfunded requirement (UFR) or unfunded priority list (UPL)?**

**Is the project a cost-to-complete from a prior year? If so, what year?**

**Upload DD Form 1391**

**If a Reserve Component project, does it require a State funding match?**

**Is the project at 35 percent design and shovel-ready in FY 2023?**

**Can the project funds be obligated within 12 months of enactment of the bill?**

**If a construction funding request, has the Environmental Impact Study been initiated? •**

**Was the project previously authorized? If not, has a corresponding request been submitted to HASC?**

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**Questions for VA Minor Construction Account**

**State/territory where the project is located.**

**City where the project is located.**

**Veterans Integrated Services Network (VISN) where the project is located or VA Administration.**

**Specific facility where the project is located.**

**Is the project listed on VA's 2023 Construction Strategic Capital Investment Planning (SCIP) list?**

**VA Construction Program Type (note – only Minor Construction projects are eligible for CPF funding).**

**What is the total estimated cost of the project? (must be equal to or less than \$20 million)**

**Where is the project in the construction process? [Planning; Design; Awaiting construction; In the middle of construction; Other, please explain]**

**Please provide a history of Federal funding for the project, if any.**

**Can the project funds be obligated within 12 months of enactment of the bill?**

**Why is the project a priority for the Congressional district?**



## **Energy and Water Development and Related Appropriations Eligible Accounts**

### **Corps of Engineers –**

- **Investigations**
- **Construction**
- **Mississippi River and Tributaries**
- **Operation and Maintenance**

### **Bureau of Reclamation – Water and Related Resources**

All requests for the Corps of Engineers (Corps) and Bureau of Reclamation (Reclamation) accounts listed above should reflect a funding amount that can be realistically utilized in FY23. Please note that for the Corps, the Subcommittee may provide funding for a very limited number of new start projects, if any, in the Investigations, Construction, and Mississippi River and Tributaries accounts. While requests for new starts in these accounts will be accepted, please consider this limitation when making requests. Please note that for the Corps, the Subcommittee may provide funding for a limited number of Environmental Infrastructure projects and Continuing Authorities Program, if any, in the Construction account. While requests for specific projects will be accepted, please consider this limitation when making requests. Projects authorized under sections 4007, 4009(a), and 4009(c) of the Water Infrastructure Improvements Act for the Nation (WIIN) Act of 2016 (Public Law 114–322) will not be accepted.

### **Department of Energy • Topics include:**

- **energy efficiency, renewable energy, sustainable transportation**
- **cybersecurity, energy security, emergency response**
- **electricity, energy storage o nuclear energy**
- **fossil energy, carbon management, critical minerals**

All CPF requests for the Department of Energy (DOE) should reflect a funding amount that can complete the project or complete a discrete segment of the project. In the event that the Subcommittee cannot fully fund a request, information is required to be provided about a minimum funding level that could be realistically utilized in FY23 to advance the project or complete a discrete segment of the project. If the minimum amount exceeds available funding, then the project may not be funded.

The number of projects and the amount will be limited. In FY10, the last year these DOE CPFs were included in the House, House projects selected for funding received \$740,000 on average, and the range of funding was approximately \$75,000 to \$3 million. Note that the Committee may consider similar or slightly lower amounts for FY23, and any caps will be determined after reviewing the full universe of requests.

Funds may not be used to support building construction (no brick and mortar). Electric vehicle (EV) charging station projects will not be considered unless there is a renewable energy or energy storage connection to the charging station.

Statutory cost sharing requirements may apply to these projects, as required by section 988 of the Energy Policy Act of 2005. The amount of required cost sharing will depend on the scope and technological maturity of the project:

- Research or development activities of a basic or fundamental nature: no minimum cost share
- Research or development activities of an applied nature: minimum 20 percent cost share

- Demonstration or commercial application: minimum 50 percent cost share.

Some projects may contain elements of more than one of the categories shown above. Therefore, some projects may have a blended cost share. The applicant should be aware of and be able to meet applicable cost sharing requirements prior to submitting a CPF request.

## Energy and Water Development Community Project Request Form

Staff Contact: [Jon.Niedzielski@mail.house.gov](mailto:Jon.Niedzielski@mail.house.gov) & [John.Swords@mail.house.gov](mailto:John.Swords@mail.house.gov)

Deadline: April 15<sup>th</sup>

[APPLY HERE](#) and email any supplemental documents to the staff contacts above.

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### For Corps and Reclamation CPF Requests

**Primary Point of Contact (name, email, phone number, organization address):**

**Project Priority (if non-federal sponsor is submitting more than 1 project):**

**Name of Authorized Project:**

**Complete Description of Project (limit 1000 characters, including spaces):**

**Estimated Start Date:**

**Estimated End Date:**

**Amount Requested for FY23:**

- If the project is included in the President's budget request, the amount requested for FY23 should be only the additional amount above the budget request that you are requesting for the project. (This is a change from last year.)
- If the project is not included in the President's budget request, the amount requested for FY23 should be the amount you are requesting for the project.

**Total Project Cost:**

**FY23 President's Budget Request Amount: (If not included in the FY23 President's budget request, write \$0).**

**FY22 Enacted Amount:**

- If not included in FY22 enacted legislation or a Corps or Reclamation work plan, write \$0.
- If included in FY22 enacted legislation, the FY22 enacted amount is the total of the President's budget request (if any)

**Can the project obligate all appropriated funds within 12 months after enactment?:**

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**For Department of Energy CPF Requests**

**Non-federal Project Sponsor Requesting Funds:**

**Primary Point of Contact (name, email, phone number, organization address):**

**Project Priority (if non-federal sponsor is submitting more than 1 project):**

**Name of Authorized Project:**

**Complete Description of Project (limit 1000 characters, including spaces):**

**Estimated Start Date:**

**Estimated End Date:**

**Amount Requested for FY23: (This should be the federal share, excluding any cost sharing requirements that may apply).**

**Total Project Cost:**

**FY23 President's Budget Request Amount: (If not included in the FY23 President's budget request, write \$0.)**

**FY22 Enacted Amount: (If not included in FY22 enacted legislation, write \$0.)**

**Can the project obligate all appropriated funds within 12 months after enactment?:**

**Is funding requested by a governmental or non-profit organization? Please provide information to support the recipient's status and include the organization's Employer Identification Number (EIN). Please note that not all non-profits will be eligible for funding.**

**Provide an explanation of the benefit of the project to addressing the nation's energy challenges. (This should not repeat the Project Description already provided.)**

**Please indicate if the requested funding completes the project.**

**Please provide the minimum amount of funding, or smallest useful increment of funding, that could be used to advance the project or complete a discrete segment of the project if the full requested amount is not available. If the minimum amount exceeds available funding, then the project may not be funded.**

**Please select which type of project it is:**

**For research or development activities of a basic or fundamental nature: (Basic or Fundamental science?)**

**For research or development activities of an applied nature: (Applied research and development).**

**For demonstration or commercial application activities: (Demonstration or Commercial?)**

**For projects that contain elements of more than one of the categories above, please select "combination".**

**For any other type of project, please select "other".**

**Please provide an explanation if “combination” or “other” was selected for the previous question. If “combination” was selected, please provide each relevant category of the project. If “other” was selected, provide an explanation of how the project does not fit into the categories of the previous question but still meets the mission of the Department of Energy.**

**Please indicate yes or no if the recipient has the ability to meet the statutory cost sharing requirements that may apply to the project. As a reminder, statutory cost sharing requirements may apply to the project, as required by section 988 of the Energy Policy Act of 2005.**

## **Financial Services and General Government and Related Appropriations** **Eligible Accounts**

**General Services Administration, Federal Buildings Fund - New Construction, Major Repairs and Alterations and Basic Repairs Accounts:** Projects are limited to line items in the GSA Federal Buildings Fund requested by the Administration in either the FY22 or FY23 budget request. This account was not eligible for community project funding in the House in FY22 but was eligible for community project funding in the Senate. The awards in FY22 ranged from \$500,000 to \$50 million. Note that the Committee may consider a similar project range for FY23, and any caps will be determined by the Committee after reviewing the full universe of requests.

**National Archives and Records Administration, National Historical Publications and Records Commission:** Projects that help ensure online public discovery and use of historical records collections, encourage public engagement with historical records, strengthen the nation's archival network, or publish documentary editions of historical records. Generally, projects should comply with the eligibility requirements for existing National Historical Publications and Records Commission grants programs as specified at <https://www.archives.gov/nhprc/apply/eligibility.html>. This account was not eligible for community project funding in the House in FY22 but was eligible for equivalent funding in the Senate. The average award in FY22 was just under \$500,000. Note that the Committee may consider slightly higher project amounts for FY23, and any caps will be determined by the Committee after reviewing the full universe of requests.

**Small Business Administration, Small Business Initiatives:** Projects in support of small businesses, including but not limited to entrepreneur training, workforce development, counseling, research, and construction or acquisition of facilities. The average award in this account for FY22 was \$650,000. Note the Committee may consider slightly higher project amounts for FY23, and any caps will be determined by the Chair after reviewing the full universe of requests

## **Financial Services and General Government Community Project Request Form**

Staff Contact: [Jon.Niedzielski@mail.house.gov](mailto:Jon.Niedzielski@mail.house.gov) & [Ryan.Early@mail.house.gov](mailto:Ryan.Early@mail.house.gov)

Deadline: April 15<sup>th</sup>

[APPLY HERE](#) and submit any supplemental documents to the staff contacts above.

### **General Questions, with Additional Questions Below for Specific Accounts**

**Entity Requesting Funds (full legal name, no abbreviations):**

**If a non-profit, please provide documentation that the organization is registered as a 501(c)(3) under the Internal Revenue Code of 1986.**

**Primary Point of Contact (name, email, phone number, organization address):**

**Project Location, if different from organization location:**

**Project Priority (if non-federal sponsor is submitting more than 1 project):**

**Short description of the project to appear in the report:**

**Requested Amount:**

**Has this project been submitted to any other Members of Congress? If so, which Member(s) and who is the staff point-of-contact:**

**Complete Description of Project, including purpose and benefits provided by the Community Project (limit 1000 characters, including spaces):**

**Please include documentation of community support (examples: Letters of support from elected community leaders (e.g. mayors or other officials); press articles highlighting the need for the requested Community Project Funding; support from newspaper editorial boards; evidence the project is listed on State intended use plans, community development plans, or other publicly available planning documents); resolutions passed by city councils or boards):**

**Why is the project a priority, including the local, regional, and/or national benefits provided by the project?**

**What is the total cost of the project? Please include funding requested broken out by discrete activity, if applicable.**

**If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.**

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### **Additional Questions for General Services Administration, Federal Buildings Fund, Repairs and Alterations – Basic Repairs**

**Does the public have access to the building the project will be completed in?**

**Can this project be executed by a small business?**

**Does this request augment an existing Basic Repairs project?**

**Has a Major Alteration and Repairs project been completed at this site in the last three years?**

**Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support. Please include any relevant links to information posted on your website, or online, including letters of support as well as a list of any material you are uploading.**

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**Additional Questions for National Archives and Records Administration, National Historical Publications and Records Commission**

**How will this project directly help ensure online public discovery and use of historical records collections, encourage public engagement with historical records, strengthen the nation's archival network, or publish documentary editions of historical records?**

**Please provide a detailed spend plan for the requested funding, breaking down anticipated expenditures for each major category of project activity.**

**Are there matching funds associated with the requested funds? If yes, please list the source(s) and amount(s).**

**If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.**

**If the Appropriations Committee is not able to provide the full amount of funding requested, can this project start in a limited capacity?**

**Is this a new or ongoing project? If it is an ongoing project, please provide a history of funding for the project, including Federal, state, or local government; non-profit; corporate.**

**Will the funds go to an organization that will make sub-grants of those funds to other organizations? If yes, please list the sub-grantees.**

**Is this a capital project or will any funds support operating costs?**

**Who will oversee the administration/management of the project and what accountability measures will be in place to ensure the appropriate use of taxpayer funds?**

**What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission?**

**Has the organization or any potential sub-grantees been subject to sanction or litigation by State, local, or Federal governments in the past five years? If yes, please provide details.**

**Has the organization received funding from the National Archives and Records Administration in the past 5 years? If yes, please provide details on the amount(s) and purpose(s) for which these funds were received.**



Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support. Please include any relevant links to information posted on your website, or online, including letters of support as well as a list of any material you are uploading.

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### **Additional Questions for Small Business Administration, Small Business Initiatives**

**How will this project directly benefit small businesses and/or entrepreneurs at the local, regional, and/or national level?**

**Please provide a detailed spend plan for the requested funding, breaking down anticipated expenditures for each major category of project activity.**

**Are there matching funds associated with the requested funds? If yes, please list the source(s) and amount(s).**

**If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.**

**If the Appropriations Committee is not able to provide the full amount of funding requested, can this project start in a limited capacity? {yes/no}**

**Is this a new or ongoing project? If it is an ongoing project, please provide a history of funding for the project, including Federal, state, or local government; non-profit; corporate.**

**Will the funds go to an organization that will make sub-grants of those funds to other organizations? If yes, please list the sub-grantees.**

**Is the project a capital project or will the funds support operating costs?**

**Who will oversee the administration/management of the project and what accountability measures will be in place to ensure the appropriate use of taxpayer funds?**

**What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission?**

**Has the organization or any potential sub-grantees been subject to sanction or litigation by State, local, or Federal governments in the past five years? If yes, please provide details.**

**Has the organization received funding from the Small Business Administration in the past 3 years? If yes, please provide details on the amount(s) and purpose(s) for which these funds were received.**

**Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support. You may include any relevant links to information posted on your website, or online, including letters of support.**

## **Homeland Security and Related Appropriations Eligible Accounts**

### **Pre-Disaster Mitigation Projects:**

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity for the Building Resilient Infrastructure and Communities (BRIC) grant program will be considered for funding, including the cost-share requirement and environmental and historic preservation requirements, as applicable. For any projects designated for funding in the final fiscal year 2023 Homeland Security Appropriations Act, the state agency responsible for administering mitigation grants in the requestor's state must submit an application to the Federal Emergency Management Agency, and that entity will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate state agency affirming that it believes the project is eligible.

### **Emergency Operations Center Grant Program:**

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity for the Emergency Operations Center Grant Program, including the cost-share requirement and environmental and historic preservation requirements, as applicable, will be considered for funding. For any projects designated for funding in the final fiscal year 2023 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and that agency will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate SSA affirming that it believes the project is eligible.

## **Homeland Security Community Project Request Form**

Staff Contact: [Jon.Niedzielski@mail.house.gov](mailto:Jon.Niedzielski@mail.house.gov) & [John.Swords@mail.house.gov](mailto:John.Swords@mail.house.gov)

Deadline: April 15<sup>th</sup>

[APPLY HERE](#) and submit email any supplemental documents to the staff contacts above.

### **General Questions, with Additional Questions Below for Specific Accounts**

Entity Requesting Funds (legal name, no abbreviations):

Primary Point of Contact (name, email, phone number, organization address):

Project Priority (if non-federal sponsor is submitting more than 1 project):

Project description (not more than 1,000 characters):

Include a budget describing in detail how the requested federal funding will be used by the grantee.

Include an explanation of why the project is a good use of taxpayer funds.

Has this request been submitted to another Member, if yes, which Member(s) and who is the staff point-of-contact?

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### **Pre-Disaster Mitigation Projects**

Is the requesting jurisdiction a state, Indian tribal government, local government, or territory as defined by section 102 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5122)?

Is the proposed project eligible under the most recent Notice of Funding Opportunity for the Building Resilient Infrastructure and Communities grant program?

Can the requesting jurisdiction provide the required non-federal cost share, as detailed in the NOFO?

If less than the requested amount were provided as the federal share, would additional state, local, or other eligible funding sources be available to support the project?

Please provide a Cost-Benefit Analysis or other documentation that validates cost-effectiveness, which is defined by FEMA as having a Benefit-Cost Ratio (BCA) of 1.0 or greater? A non-FEMA BCA methodology may only be used if preapproved by FEMA in writing.

Is the entity that will benefit from the proposed activity covered by the current FEMA-approved multi-hazard mitigation plan in compliance with 44 CFR Part 201? If so, what is the Final FEMA Approval date.

How will the project provide long-term permanent risk-reduction, as opposed to simply supporting emergency protective measures?

Can the recipient describe how the project supports the needs of vulnerable populations?

**Does the recipient specifically encourage the adoption and enforcement of the latest disaster resistant building codes?**

**Provide a clear and detailed description of the proposed mitigation activity.**

**How will the mitigation activity be implemented?**

**Who will manage and complete the mitigation activity?**

**What risks will remain from all hazards after project implementation (i.e., residual risk)?**

**How does the project take into account future conditions?**

**Has the project has been submitted to current or previous competitive BRIC funding cycles?**

**If the answer to the previous question is yes, what is the subgrant ID?**

**Community engagement and support is crucial in determining which projects are worthy of federal funding. Please describe or include evidence of community support that were compelling factors in the Member's decision to submit this project request, including letters of support and any relevant links to information posted on the Member's website or other online sources.**

**Has your office or the community consulted with state/county/local emergency management officials or with FEMA about the proposed project?**

**If the answer to the previous question is yes, please provide name agency and contact information.**

**Is there or will there be a letter from the appropriate state officials confirming that should the project be approved the appropriate state agency is willing and able to serve as the recipient for the grant?**

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**Emergency Operations Center Grant Program**

**Is the requesting jurisdiction a state, Indian tribal government, or local government as defined by section 102 or 602 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 USC 5122, 5195a?**

**Is the proposed project eligible under the most recent Notice of Funding Opportunity for the Emergency Operations Center Grant Program? (For EOCs, the fiscal year 2011 NOFO is the most recent.)**

**Can the requesting jurisdiction provide the required 25 percent non-federal cost share?**

**If less than the requested amount were provided as the federal share, would additional state local, or other eligible funding sources be available to support the project?**

**Is the requestor in a position to enhance their emergency management capabilities and address their Emergency Operations Center needs?**

**Is the proposed project related to a structure or facility that meets the definition of an EOC, to include supporting incident management (on-scene) operations across multiple functional disciplines and/or jurisdictions?**

**Is the facility (or will the facility) be the primary Emergency Operations Center for the jurisdiction?**

**Community engagement and support is crucial in determining which projects are worthy of federal funding. Please describe or include evidence of community support.**

**Is there or will there be a letter from the appropriate state officials confirming that should the project be approved the appropriate state agency is willing and able to serve as the recipient for the grant?**

## **Interior, Environment and Related Appropriations Eligible Accounts**

### **Department of the Interior – Land Acquisition Through the Land and Water Conservation Fund**

**(LWCF):** Federal acquisition of lands and water and interests therein must be for the purpose of land and habitat conservation and the encouragement of outdoor recreation, as established by the Land and Water Conservation Fund (LWCF) Act of 1965. Land acquisition project requests funded from the LWCF should be requested through the agency that would manage the land being acquired. The four land management agencies are: within the Department of the Interior, (1) the Bureau of Land Management, (2) the Fish and Wildlife Service, (3) the National Park Service; and within the Department of Agriculture, (4) the Forest Service. Third party organizations (i.e. The Nature Conservancy, Trust for Public Land, etc.) frequently participate in the federal acquisition process by coordinating the negotiation and purchase of tracts. If the project you are requesting involves a third-party organization, please be mindful that funding for a land acquisition project goes to the agency that will manage the land. The Great American Outdoors Act of (Public Law 116-152) and the Consolidated Appropriations Act, 2021 (Public Law 116-260) mandates that the president submit, along with the upcoming fiscal year's budget request, proposed and supplemental project lists. The Committee will look favorably upon requests for projects that appear in either of these lists. When submitting your request, please indicate whether the project is on these lists.

**U.S. Forest Service – State and Private Forestry:** The Forest Service is an agency within the Department of Agriculture. Requests that do not fit into the described categories below are unlikely to be eligible for funding under the Forest Service.

The State and Private Forestry account provides technical and financial assistance, usually through the network of State Foresters, to improve the management, protection, and utilization of the Nation's forests. Community projects are usually limited and include various specific urban and community forestry projects and specific forest disease or pest treatment areas. Members may also request specific State fire assistance projects or specific forestry assistance projects in this account. Please carefully review the information the Forest Service provides on its website regarding what activities are permitted under the various S&PF programs and consult with your State Forester office if needed to confirm that all of a project's activities are eligible for S&PF funding. In FY22, the majority of State and Private Forestry projects in the House bill ranged from \$50,000 - \$750,000. Note that the Committee will consider similar project amounts for FY23, and any caps will be determined by the Committee after reviewing the full universe of requests.

Note, State and Private Forestry projects are required to meet the 1:1 matching requirement mandated by the Forest Service. The amount being requested can be no more than half of the total project cost to account for matching funds being used (ex. If a project has been calculated to cost \$200,000, then a request for a CPF can be no more than \$100,000 for that project to allow for 1:1 matching funds to be used.) Additionally, project amounts should be to the nearest thousand (ex. \$100,000 instead of \$100,500).

The Committee will look favorably upon requests for projects that are listed on any federal or state ordinal list or are clearly demonstrated to meet the goals of a State Forest Action Plan(s). Please ensure any requests submitted for S&PF funding include not only full details on the types of activities in the project, but other details relevant to the specific type of S&PF program the project would fall under (ex. For landscape scale restoration, precise location data is needed).

**Save America's Treasures (SAT) through the National Park Service** - The Save America's Treasures grant program is for preservation and/or conservation work on nationally significant collections and historic properties. The SAT program falls under the purview of the Historic Preservation Fund account and was established in 1998 to celebrate America's premier cultural resources in the new millennium (Public Law 113-287, Section 308902, 128 Stat. 3244; 54 USC 3089 et seq.). The existing competitive grant program funds two categories of projects: awards managed by the National Park Service (NPS) for preservation projects at properties listed in the National

Register of Historic Places for national significance or designated a National Historic Landmark; and awards managed by the Institute of Museum and Library Services for projects involving nationally significant collections (including artifacts, museum collections, documents, sculptures, and other works of art).

To be considered for Community Project Funding, each applicant must provide information consistent with competitive application requirements. All grant recipients must comply with relevant requirements for recipients of Federal financial assistance and program-specific requirements found on NPS's SAT website. Consistent with prior years, applicants are encouraged to consider a project funding threshold of up to \$500,000 when making requests in this account. This a new account for the FY23 House process.

*All SAT grants require a dollar-for-dollar non-federal matching share.* Recipients of any SAT project funded in the Interior bill must be able to match the amount provided. The property must be on the National Register of Historic Places in order to be eligible to receive funding. Grants are not available for work on sites or collections owned by the NPS. Other federal agencies working with a nonprofit partner to preserve the historic properties or collections owned by the federal agency may submit applications through the partner. If the project has received previous appropriations, it is not eligible. A building or structure may only receive one SAT grant.

If the historic structure has been moved, it is probably not eligible for funding. It is best to ask the State Historic Preservation Officer if the proposed work meets the Secretary of Interior's Standards for the Treatment of Historic Buildings. Work that has already been done prior to SAT funding may have had an adverse effect on the historic features of the building and make it ineligible for the National Register and for SAT funding. Contractors for the project must be competitively selected, as stipulated under Government-wide Grants Requirements set by OMB. New construction is not eligible. The SAT grant program was created to preserve nationally significant properties by repairing them, not adding to or changing them. Demolition of an historic building or significant changes to it are not eligible projects under the SAT grant program. The sponsors of this project must agree to a preservation easement or covenant. The National Park Service not only pays for the work to fix the roof, but also ensures that if the property is sold later, then the covenant or easement will bind the new owner to maintain and preserve the historic building that gets the SAT grant.

**Environmental Protection Agency – State and Tribal Assistance Grants (STAG) for certain water infrastructure projects:**

The vast majority of requests made to the Interior Subcommittee are for STAG infrastructure grants. These grants fund local wastewater and drinking water infrastructure projects. This includes construction of and modifications to municipal sewage treatment plants and drinking water treatment plants. Similar to past practice, the Committee will be limiting STAG infrastructure grants only to projects that are publicly-owned or owned by a non-profit entity and that are otherwise eligible for the funding from that state's Clean Water or Drinking Water State Revolving Funds (SRF) loan programs. Privately-owned projects are NOT eligible for infrastructure grants, even if they are otherwise eligible for assistance under a SRF program. The Committee will look favorably upon requests for projects that are listed on a state's most recent Intended Use Plan. In FY22, the majority of EPA STAG infrastructure projects funded in the House bill ranged from \$60,000 - \$3,500,000, though there were a handful of exceptions. Note that the Committee may consider higher project amounts for FY23, and any caps will be determined by the Committee after reviewing the full universe of requests.

There is a minimum 20% cost share requirement for any portion of a project funded through a STAG infrastructure grant. For example, a \$1 million project could receive a maximum of \$800,000 from the Federal government, with the remaining \$200,000 the responsibility of the grantee. In almost all cases, other federal funds cannot be used to meet this 20% cost share. Ability to fund the 20% cost share is required before EPA can award a STAG grant. Please note that only the non-federal portion of assistance provided by a SRF can be applied towards a project's matching requirement.

STAG projects have very specific eligibility requirements, and the Committee will not consider projects that do not meet those requirements. The following table lists some of the project types that are ineligible for STAG grant funding:

<b>Projects that generally <u>ARE NOT</u> eligible for STAG Grants</b>			
<b>Clean Water / Waste Water</b>		<b>Drinking Water</b>	
<b>1.</b>	<b>Land</b> , except for projects described in the subsequent table under eligibility #11	<b>1.</b>	<b>Dams or rehabilitation of dams</b>
<b>2.</b>	<b>Operations and maintenance costs</b>	<b>2.</b>	<b>Operations and maintenance costs</b>
<b>3.</b>	<b>Non-municipal point source control</b>	<b>3.</b>	<b>Water rights</b> , except if the water rights are owned by a system that is being purchased through consolidation as part of a capacity development strategy or if the water rights purchase is covered by EPA’s DWSRF Class Deviation for Water Rights 2019
<b>4.</b>	<b>Acid rain drainage correction</b>	<b>4.</b>	<b>Reservoirs</b> , except for finished water reservoirs and those reservoirs that are part of the treatment process and are located on the property where the treatment facility is located
<b>5.</b>	<b>Ambient water quality monitoring</b>	<b>5.</b>	<b>Laboratory fees for monitoring</b>
<b>6.</b>	<b>Flood Control Projects</b> , unless the project is otherwise managing, reducing, treating, or recapturing stormwater	<b>6.</b>	<b>Projects needed mainly for fire protection</b>
<b>7.</b>	<b>Privately owned sewer pipes</b>	<b>7.</b>	Projects for systems that lack adequate technical, managerial, and financial capability, unless assistance will ensure compliance
		<b>8.</b>	Projects for systems in significant noncompliance, unless funding will ensure compliance
		<b>9.</b>	Projects primarily intended to serve future growth



## Projects That Generally ARE Eligible for STAG Grants

### Clean Water / Waste Water

### Drinking Water

<p><b>Wastewater treatment plants, including sludge handling facilities</b> - new, upgraded (increase in treatment level) or expanded (increase in treatment capacity) facilities, including biological facilities, mechanical, a lagoon system, a land treatment system, or individual on-site systems.</p>	<p><b>1.</b></p>	<p>Facilitate compliance with national primary drinking water regulations or address serious risks to public health including non-regulated contaminants (i.e. PFAS).</p>
<p><b>Collector Sewers</b> - Small sewers that convey wastewater from residences, commercial establishments, and industrial sites to larger interceptor sewers.</p>	<p><b>2.</b></p>	<p>Rehabilitate or develop water sources (excluding reservoirs, dams, dam rehabilitation and water rights) to replace contaminated sources</p>
<p><b>Land</b> - The leasing and fee-simple purchase of land, including surface and subsurface easements, needed to locate eligible municipal or tribal projects, and land integral to the treatment process (e.g., land for effluent application or recharge basins), and a place to store equipment and material during POTW construction. Municipal purchase of land and/or conservation easements for source water protection are also eligible.</p>		
<p><b>Water Reuse</b> - Projects involving the municipal reuse or recycling of wastewater, stormwater, or subsurface drainage water. This includes but is not limited to the purchase and installation of treatment equipment sufficient to meet reuse standards, distribution systems to support effluent reuse, recharge transmission lines, injection wells, and equipment to reuse effluent (e.g., gray water, condensate, and wastewater effluent reuse systems).</p>		
<p><b>Capital Nonpoint Source Pollution Control Projects</b> – e.g., river or streambank restoration, agricultural best management practices (i.e., buffer strips, manure containment structures), wetlands restoration, etc.</p>		

<b>Interceptor Sewers</b> - Large sewers that convey wastewater from collector sewers directly to a wastewater treatment facility.	<b>3.</b>	Install or upgrade treatment facilities
<b>Sewer Pipes</b> - Rehabilitation is eligible only if pipes are publicly owned.	<b>4.</b>	Install or upgrade storage facilities, including finished water reservoirs, to prevent microbiological contaminants from entering the water system
<b>Outfall Sewer</b> - A sewer that conveys treated wastewater from a wastewater treatment facility to the receiving waters (i.e., a river, stream, lake, ocean, etc.).	<b>5.</b>	Install or replace transmission and distribution pipes to prevent contamination caused by leaks or breaks in the pipe, or improve water pressure to safe levels
<b>Storm Water Management</b> – Measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water (i.e. storm sewers, green infrastructure, etc.).	<b>6.</b>	Projects to consolidate water supplies – for example, when individual homes or other public water supplies have a water supply that is contaminated, or the system is unable to maintain compliance for financial or managerial reasons – are eligible for DWSRF assistance.
<b>Combined sewer overflow (CSO) control and sanitary sewer overflow (SSO) control</b> - Combined sewers are sewers that convey both wastewater and storm water and may overflow during periods of heavy rain. The costs to correct CSO and SSO overflow problems are eligible.	<b>7.</b>	Land is eligible only if it is integral to a project that is needed to meet or maintain compliance and further public health protection.
<b>Infiltration/Inflow Correction</b> - Construction activities that prevent surface water or groundwater from entering the sewer system	<b>8.</b>	Project planning, design and other related costs
<b>Water Security</b> -- These projects include installation or upgrade of physical security infrastructure such as lighting, fencing, monitoring and access control. Also, cybersecurity measures, installation of safer treatment technologies, and more secure storage of on-site treatment.		
<b>Septic Tanks</b> -- Remediation, rehabilitation, removal and replacement of failing tanks are eligible, as well as installation of new tanks where none had previously existed.		

## Interior & Environment Project Request Form

Staff Contact: [Jon.Niedzielski@mail.house.gov](mailto:Jon.Niedzielski@mail.house.gov) & [John.Swords@mail.house.gov](mailto:John.Swords@mail.house.gov)

Deadline: April 15<sup>th</sup>

[APPLY HERE](#) and submit any supplemental documents to the staff contacts above.

### General Questions, with Additional Questions Below for Specific Accounts

Entity Requesting Funds (legal name, no abbreviations):

Primary Point of Contact (name, email, phone number, organization address):

Project Priority (if non-federal sponsor is submitting more than 1 project):

Project description (not more than 1,000 characters):

Amount requested:

Total project cost:

FY 2023 President's Budget Request (if applicable):

FY 2022 enacted level (if applicable):

Can the project obligate all of the appropriated funds within 12 months after enactment (yes/no)?

Estimated start and completion dates for the project:

Was this request submitted to another subcommittee this fiscal year, and if so, which one?

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### For Land and Water Conservation Fund Projects

Is the requested project on either the president's proposed or supplemental LWCF project list submitted by the agency?

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### For Environmental Protection Agency, State and Tribal Assistance Grants, Clean Water/Drinking Water Infrastructure Projects:

Please indicate whether this is a Clean Water SRF project or a Drinking Water SRF project.

Does the project have (or expects to have within 12 months) its 20 percent matching fund requirement?

**Is the project on your state’s most recently finalized Clean Water/Drinking Water State Revolving Fund Intended Use Plan? Please provide documentation or link to online list.**

**Has the project received federal funds previously? If so, please describe amounts, sources, and fiscal years.**

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**For Forest Service, State and Private Forestry Projects:**

**Does the recipient have in place, or a plan to provide, the one-to-one match with non-federal cash and/or in-kind contributions?**

**Has the project received federal funds previously? If so, please describe amounts, sources, and fiscal years.**

**Is the project ranked in a priority setting system/list? If so, please provide list name and rank.**

**How does this project meet the goals of the State Forest Action Plan and/or support community plans?**

**Does this project meet the eligibility requirements of one of the following Forest Service, State and Private Forestry Programs?**

- Landscape Scale Restoration**
- Forest Health Management**
- Cooperative Fire Assistance**
- Forest Stewardship**
- Urban and Community Forestry**

**Provide evidence to support the project’s eligibility within a specific State and Private Forestry Program.**

**(If landscape scale restoration) Does this project meet the eligibility requirements of the Landscape Scale Restoration program as listed in the instructions on the Forest Service website?**

**(If Forest Health Management) Is this project treating a specific insect, disease, or invasive plant infestation listed in the FY21 Forest Service Budget Justification?**

**(If Urban and Community Forestry) How does the project meet the goals outlined in the 2016-2026 Urban Forestry Action plan?**

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**For National Park Service, Save America’s Treasures Projects:**

**If the request is for a preservation project, does the property meet the SAT requirement to be listed in the National Register of Historic Places at the national level of significance or to be designated a National Historic Landmark, either individually or as contributing to an historic district?**

**Is the recipient one of the eligible entities under the HPF, as identified in 54 USC 308901?**

**What type of eligible entity is the recipient?**

**Does the recipient have in place, or a plan to provide, the one-to-one match with nonfederal cash and/or in-kind contribution?**

**Would the requested project fund an eligible activity under the SAT program?**

**Is the applicant prepared to accept the required preservation easement/covenant that is required by the program?**

**Has this project been completed or advanced beyond emergency stabilization?**

**Is the applicant financially sound and capable of managing a federal grant so to minimize the risk of fraud, waste, and abuse and loss of federal funding?**

## **Labor, Health and Human Services, Education and Related Appropriations** **Eligible Accounts**

### **Department of Labor – Workforce Innovation and Opportunity Act Demonstration Program:**

These projects must meet all statutorily mandated requirements, except that they are exempt from the requirement to compete. In addition, all projects must: 1) Include direct services to individuals to enhance employment opportunities; 2) Demonstrate evidence of a linkage with the State or local workforce investment system; and 3) Include an evaluation component. Equipment purchases may be included within community project funding only as an incidental part of the entire project. A similar standard applies to curriculum development, which should be incidental to the project's emphasis on direct services to individuals. Community project funding cannot be used for construction or renovation of facilities.

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Committee after reviewing the full universe of requests.

### **Department of Health and Human Services – Health Resources and Services Administration**

**(HRSA):** The Subcommittee has historically provided community project funding only in the categories listed below. Requests that do not fit into one of these categories are unlikely to be eligible for community project funding under HRSA.

***Health Facilities Construction and Equipment***—grants to help with the cost of construction, renovation, or capital equipment for facilities for provision of health, mental health, or substance abuse services, training of health professionals, or medical research. Examples of eligible facilities include hospitals; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing or other health professions; and medical research laboratories. In addition to construction and renovation, grants can be used to acquire capital equipment, such as lab equipment or x-ray machines. Equipment-only grants—that is, grants not involving construction—are permissible (and commonly done). Generally, any equipment having a useful life of more than one year and a unit cost of at least \$5,000 will be eligible as capital equipment. In addition, equipment with lower costs may also be eligible, provided that it is treated as an item of capital expense under the recipient institution's pre-existing, written accounting policies. Equipment expenses for health information systems and electronic medical records systems are permitted expenditures. The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible. HRSA Health Facilities grants *cannot* be used to acquire land or purchase existing buildings, or to pay salaries or other operating costs. They cannot be used to pay for work previously completed. Grants can be used for architectural and engineering costs associated with an eligible construction project but cannot be used for general feasibility studies.

House project amounts in this account were funded between \$100,000 and \$2,000,000 (or up to \$4,000,000 for projects jointly submitted by multiple Members) in FY 2022. Note that the Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Committee after reviewing the full universe of requests.

### **Department of Health and Human Services – Substance Abuse and Mental Health Services**

**Administration (SAMHSA):** Community project funding through SAMHSA provides resources for substance use and/or mental health services — including prevention, harm reduction, treatment, or recovery support services. Community project funding within SAMHSA should be submitted through the Health Surveillance and Program Support account.

Generally, SAMHSA projects cover:

- Evidence-based substance use disorder and/or mental health treatment services.
- Evidence-based harm reduction activities.
- Crisis services, including 24-hour mobile crisis teams.
- Suicide prevention activities including awareness training, screening, referral to treatment, as well as postvention activities.
- Recovery support services, which includes case management, outreach, peer recovery mentors, peer support specialists, childcare, training, transportation, and housing, as well as helping individuals to navigate these various services.
- Screening and assessment of individuals, including the presence of co-occurring mental and substance use disorders and referral to treatment.
- Referral and access to treatment services.
- Educational materials on substance misuse, HIV prevention, hepatitis prevention, and mental health promotion.
- Practitioners or community members training on evidence-based behavioral health practices.
- FDA-approved medications for the treatment of opioid use disorders in combination with comprehensive psychosocial services, including counseling, behavioral therapies, recovery support services, and other clinically appropriate services.
- Projects that support the hiring of behavioral health providers.
- Limited indirect costs that are directly related to the projects.

Note: This is not an exhaustive list of the types of programs and services that SAMHSA funds. A listing of SAMHSA NOFO's can be found at: <https://www.samhsa.gov/grants/grant-announcements-2022>

**Department of Health and Human Services – Administration for Children and Families (ACF):** Community project funding within ACF should be submitted through the Children and Families Services Programs account and must fall under one of the following categories:

- Child Abuse Prevention — Community project funding may be used for projects to improve the prevention, assessment, identification, and treatment of child abuse and neglect through research, model service improvement, information dissemination, and technical assistance. Projects must serve or target children and families who are at risk or who have experienced child abuse and neglect.
- Social Services Research and Demonstration — Community project funding may be used for projects to promote the ability of families to thrive through financial self-sufficiency in order to prevent and reduce poverty and to promote the healthy development and greater well-being of children and families. Projects can serve a diverse population including: low-income individuals, children, youth, families, individuals with developmental disabilities, and Native Americans. ACF community project funding cannot be used for construction or renovation of facilities.

The House LHHS bill did not include projects in this account in FY 2022. The Committee expects to consider project amounts in this account between \$100,000 and \$2,000,000 for FY 2023. Any caps will be determined by the Committee after reviewing the full universe of requests.

**Department of Health and Human Services – Administration for Community Living (ACL):** Community project funding within ACL should be submitted through the Aging and Disability Services Programs account.

Community project funding may be used for projects to improve or create new opportunities for older adults, individuals of all ages with disabilities, and their eligible family caregivers, to live independently and participate

fully in their communities. Generally, community project funding should focus on improving access to, or the quality of, education, health services, training, support services, and independent living services for older adults, individuals with disabilities, and eligible family caregivers.

ACL community project funding *cannot* be used for construction or renovation of facilities.

The House LHHS bill did not include projects in this account in FY 2022. The Committee expects to consider project amounts in this account between \$100,000 and \$2,000,000 for FY 2023. Any caps will be determined by the Committee after reviewing the full universe of requests.

**Department of Education – Innovation and Improvement:** Elementary and secondary education community project funding includes instructional services, afterschool centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community schools, and early childhood education. In general, the focus of elementary and secondary education community project funding should be providing early childhood or K-12 educational services.

Community project funding to provide and improve special education services at the elementary and secondary levels are also eligible under elementary and secondary education. Community project funding may include early intervention services for infants and toddlers, transition services, and postsecondary education services.

Eligible grantees are state education agencies, school districts, colleges and universities, and other public and private nonprofit entities. Generally, community project funding intended for individual schools is provided to the applicable school district and not directly to the individual school.

Community project funding *cannot* be used for construction or renovation of school buildings, except in the case of minor remodeling required as part of technology upgrades. Daycare and childcare projects that do not include educational services are also not eligible.

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Committee after reviewing the full universe of requests.

**Department of Education – Fund for the Improvement of Postsecondary Education (FIPSE):** Community project funding can be designated under this heading for a wide variety of higher education projects. Generally, community project funding should focus on improving access to, or the quality of, postsecondary education. Community project funding *cannot* be used for construction or renovation of academic buildings, except in the case of minor remodeling required as part of technology upgrades.

Examples of the types of projects that can be funded under FIPSE include projects to hire and train faculty, establish and improve degree programs, improve teacher preparation programs, develop and improve curricula, upgrade technology and telecommunications, acquire science laboratory equipment, provide student support, implement university partnerships with school districts, and establish research and training centers.

Grantees are usually colleges and universities but may include other public and private nonprofit organizations.

House project amounts in this account were funded between \$100,000 and \$2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Committee after reviewing the full universe of requests.

***Limitations on Education-Related Community Project Funding:*** Again, except where specifically authorized, community project funding cannot be used for construction (or the acquisition of property) or renovation



## **Labor, Health and Human Services & Education Project Request Form**

Staff Contact: [Jon.Niedzielski@mail.house.gov](mailto:Jon.Niedzielski@mail.house.gov) or [Shelby.Luce@mail.house.gov](mailto:Shelby.Luce@mail.house.gov) (HHS & Education) or [John.Swords@mail.house.gov](mailto:John.Swords@mail.house.gov) (Labor)

Deadline: April 15th.

[APPLY HERE](#) and submit email any supplemental documents to the staff contacts above.

### **General Questions**

**Entity Requesting Funds (legal name of the non-federal project sponsor, no abbreviations):**

**Is this organization a non-profit? If so, please attach evidence that the organization is a registered non-profit under section 501(c)(3) of the Internal Revenue Code of 1986.**

**Primary Point of Contact (name, email, phone number, organization address):**

**Project Priority (if non-federal sponsor is submitting more than 1 project):**

**Account under which project is eligible:**

**Short description of the project to appear in the report:**

**Complete Description of Project (limit 1000 characters, including spaces):**

**Please provide a budget breakdown for this project – maximum of 10 budget items (do NOT upload a spreadsheet with dozens of budget items)**

**Please provide the website of the entity to receive funding for this project:**

**Is this One-Year Funding? (Yes/No)**

**If the request does not fully fund the project, describe where the remaining funding comes from to complete the project:**

**Please indicate whether you have submitted a request for this same project to any other Member of Congress, (Yes/No)**

## **Transportation, Housing and Urban Development Eligible Accounts**

**Highway Infrastructure Projects:** Highway Infrastructure Projects are capital projects eligible under title 23 of the United States code. Eligible projects are described under Section 133(b) of title 23, United States Code, as amended by title III of division A of the Infrastructure and Jobs Act. Tribal and territorial capital projects authorized under Chapter 2 of title 23, United States Code, are also eligible.

All projects must be: (1) capital projects or project-specific planning/design for a capital project; (2) supported by the State or Tribal government that would administer the project, such as inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP); and (3) administered by public entities or Tribal entities.

Activities that are administrative in nature, even if they are eligible expenses under the statutory citation, will not be funded. These include general operating expenses, and activities required under sections 134 and 135 of title 23, United States Code.

The average award in this account for Fiscal Year 2022 was \$2.7 million. Note that the Committee may consider project amounts of up to \$7 million for FY23, but any caps will be determined by the Committee after reviewing the full universe of requests.

**Transit Infrastructure Projects:** Transit Infrastructure Projects are public transportation capital projects eligible under chapter 53 of title 49, the United States Code. Eligible capital projects are described under Section 5302(4) of title 49, United States Code, and Section 5339(b)(1) and (c)(1)(B) of title 49, United States Code.

All projects must be: (1) transit capital projects or project-specific planning/design for a transit capital project; (2) supported by the State, local government authority, or Tribal government that would administer the project, such as inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP); and (3) administered by public entities or Tribal entities.

Public transportation or transit is defined in Section 5302(15) and (22) of title 49, United States Code, as regular, continuing shared-ride surface transportation that is open to the general public or open to a segment of the general public defined by age, disability, or low income, and does not include intercity passenger rail transportation, intercity bus service, charter bus service, school bus service, sightseeing service, courtesy shuttle service for patrons of one or more specific establishments, or intra-terminal or intra-facility shuttle services.

Activities that are administrative in nature, even if they are eligible expenses under the statutory citation, will not be funded. These include general operating expenses, and activities authorized under sections 5303, 5304, and 5305 of title 49, United States Code. The Committee will continue to treat the Capital Investment Grants (CIG) program as programmatic requests and will not fund CIG projects under Transit Infrastructure Projects, consistent with the fiscal year 2022 process

The average award in this account for fiscal year 2022 was \$2.5 million. Note that the Committee may consider project amounts of up to \$7 million for FY23, but any caps will be determined by the Committee after reviewing the full universe of requests

**Airport Improvement Program (AIP):** Projects for enhancing airport safety, capacity, and security, and mitigating environmental concerns in accordance with sections 47101 to 47175 of title 49, United States Code, and FAA policy and guidance.

The average award in this account for FY22 was \$4 million. Note that the Committee may consider project awards of up to \$7 million for FY23, but any caps will be determined by the Committee after reviewing the full universe of requests.

**Economic Development Initiative (EDI)**: Site acquisition, demolition or rehabilitation of housing or facilities, construction and capital improvements of public facilities (including water and sewer facilities), and public services are eligible. Funding is not limited to these identified eligible activities.

EDI community project requests may be used for economic and community development activities, including land or site acquisition, demolition or rehabilitation of housing or facilities, construction and capital improvements of public facilities (including water and sewer facilities), and public services. Requests may also include planning and other activities consistent with the underlying authorization for the Community Development Block Grant program within HUD. EDI community project funding is not eligible for the reimbursement of expenses for activities or costs incurred prior to the obligation of funds, if such activities are not eligible under the CDBG program. Capital and operating expenses for fire and police stations are not eligible for EDI community project funding.

The average award in this account for Fiscal Year 2022 was \$1.5 million. Note that the Committee may consider project amounts of up to \$4 million for FY23 but any caps will be determined by the Committee after reviewing the full universe of requests.

## **Transportation, Housing and Urban Development Project Request Form**

Staff Contacts: [Jon.Niedzielski@mail.house.gov](mailto:Jon.Niedzielski@mail.house.gov) & [John.Swords@mail.house.gov](mailto:John.Swords@mail.house.gov) (Transportation) or [Ryan.Early@mail.house.gov](mailto:Ryan.Early@mail.house.gov) (HUD)

Deadline: April 15th.

[APPLY HERE](#) and submit any supplemental documents to the staff contacts above.

### **General Questions, with Additional Questions Below for Specific Accounts**

Non-federal Project Sponsor Requesting Funds:

Primary Point of Contact (name, email, phone number, organization address):

Project Priority (if non-federal sponsor is submitting more than 1 project):

Short Name of Project:

Complete Description of Project (limit 1000 characters, including spaces):

Has this project been submitted to any other Member of Congress, if so please list the Members' name and a staff point-of-contact:

Is the entity to receive the funds a non-profit? If yes, provide documentation that the non-profit is a 501(c)3:

Attach a letter of support from the non-federal sponsor of the project or the project partner for the project being requested. If there is no official non-federal sponsor or project partner, this can be a letter of support from the community or city/county.

Why this project is a community priority?:

Amount of Request:

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### **Additional Questions for Highway Infrastructure Projects Requests:**

Project Name (EXAMPLE: Main Street widening and resurfacing, City, State, Congressional District.):

General description of the project and why it is needed:

What are the benefits of this project and why is it a priority?

Amount requested for the community project:

**Total project cost (Provide the amount of the total cost of the project as outlined in the STIP or TIP):**

**Can the project obligate all appropriated funds within 12 months after enactment?**

**If not, what would be the expected date of obligation?**

**Estimated start and completion dates:**

**Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?**

**Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?**

**Type of project eligible under 23 USC 133(b) (options include: Highway, Bridge, Transit, EV Charging Infrastructure, Wildlife Crossing, Bike/Pedestrian, and Other (please specify):**

**Where is the project in the construction process (options: Planning and Environmental Review, Final Design, Right of Way, Capital purchase or lease, Construction, and Other (please specify)**

**Was the project on a State, tribal or territorial Transportation Improvement Plan (STIP) or a transportation improvement plan (TIP) as of 12/31/2021? If yes, please provide a link to the plan.**

**Please provide the STIP or TIP ID Number and specify which plan the ID number comes from.**

**Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.**

**If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.**

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**Additional Questions for Transit Infrastructure Projects Requests:**

**Project Name (EXAMPLE: Main Street widening and resurfacing, City, State, Congressional District.):**

**General description of the project and why it is needed:**

**What are the benefits of this project and why is it a priority?**

**Amount requested for the community project:**

**Total project cost**

**Can the project obligate all appropriated funds within 12 months after enactment?**

**If not, what would be the expected date of obligation?**

**Estimated start and completion dates:**

**Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?**

**Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?**

**Where is the project in the construction process (options: Planning and Environmental Review, Final Design, Right of Way, Capital purchase or lease (including bus purchases), Construction, and Other (please specify)**

**Was the project on a State, tribal or territorial Transportation Improvement Plan (STIP) or a transportation improvement plan (TIP) as of 12/31/2021? If yes, please provide a link to the plan.**

**Please provide the STIP or TIP ID Number and specify which plan the ID number comes from.**

**Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.**

**If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.**

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**Additional Questions for Airport Improvement Program (AIP) Project Requests:**

**Project Name (EXAMPLE: Rehabilitate runway 6/24, Airport Name, City, State)**

**General description of the project and why it is needed.**

**What are the benefits of this project and why is it a priority?**

**Amount requested for the community project for FY23:**

**Total project cost:**

**Can the project obligate all appropriated funds within 12 months after enactment?**

If not, what would be the expected date of obligation?

Estimated start and completion dates.

Does the project have other public (federal, state, local) and/or private funds committed for forecasted costs related to operations and maintenance? If so, what is the source and amount of those funds?

Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?

How will the project contribute to the airport's [disadvantaged business enterprise](#) goals?

Has the project received previous Federal funding? If so, how much and which public law (e.g., appropriations act or authorization act) provided it?

Is the project [AIP-eligible](#)?

Has the airport submitted a grant application for this same project to FAA? If so, when?

Would the project increase or decrease air traffic?

Would the project increase or decrease aviation safety?

Would the project increase or decrease environmental risks?

Does the airport and airport sponsor support the project?

Are there any stakeholders - such as residents that live near the airport, state or local officials, state department of transportation officials - that oppose the project?

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**Additional Questions for Economic Development Initiative Project Requests:**

Project Name (EXAMPLE: Main Street elderly services facility improvements, City, State, County, Congressional District.)

General description of the project and why it is needed.

What are the benefits of this project and why is it a priority?

Amount requested for the community project:

Total project cost:

Can the project obligate all appropriated funds within 12 months after enactment?

If not, what would be the expected date of obligation?

**Estimated start and completion dates?**

**Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?**

**Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?**

**Is the project primarily a service, new construction, rehabilitation, land or site acquisition, planning, or economic development project?**

**Does the project primarily benefit persons of low-income or tribal communities? If yes, please describe who the project is intended to benefit.**

**Who are the community partners participating in this project?**

**If the project includes new construction or land or site acquisition activities, does it comply with local zoning requirements?**

**Is the project included or supported by an identified priority area within the community's HUD Consolidated Plan? If yes, please provide a link to the plan.**

**Is the project intended to address issues related to climate change, resiliency, mobility, or equitable access to housing or services?**